

Trends

every module's safety data, on one timeline

How to read safety activity across your whole program - hazards, inspections, incidents and more - for one site and any date range, and export it as a report.

USER GUIDE – FOR EVERYDAY USERS

VERSION 1.0

SCREENS CAPTURED JULY 2026

WHAT'S IN THIS GUIDE

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ShieldSphere's Trends module is the wide view: safety activity across every module for one site on a single screen, for any date range you choose. It counts hazards from AI scans and inspections together, plots incidents over time, and shows ZeroState and asset activity side by side - the screen to open before a management review or safety-committee meeting.

1 What Trends does

Trends is the wide view - safety activity across every module for a site, on one screen, so you can see the patterns no single module shows.

Where each module's own trends tab tells you about that module, this one puts them side by side: hazards from AI scans and inspections counted together, incidents over time, ZeroState and asset activity - all for the site and date range you choose. It is the screen to open before a management review or a safety-committee meeting.

SITE-LEVEL AND READ-ONLY

Trends shows one site at a time and only reads data - nothing here changes a record. To act on what you see, open the module the data came from.

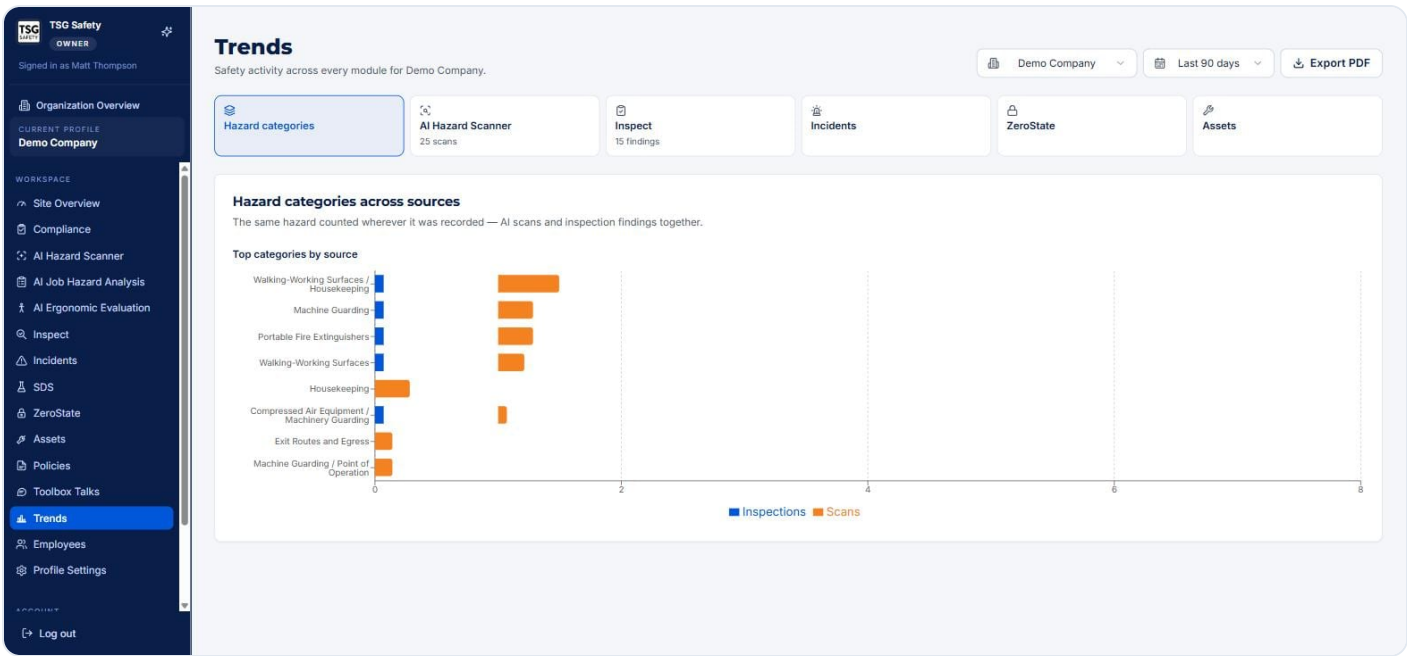
2 Controls: site, dates, export

Three controls sit at the top right of every Trends view:

CONTROL	WHAT IT DOES
Profile	The site the trends are drawn from. Switch it to see another site's data.
Date range	The window the charts cover - for example the last 90 days. Widen it to see longer-term patterns.
Export PDF	Saves the current view as a report - the one to attach to meeting minutes or send up the chain.

3 Hazard categories across sources

The flagship view: the same hazard counted wherever it turned up, so a recurring problem cannot hide by being split across modules.

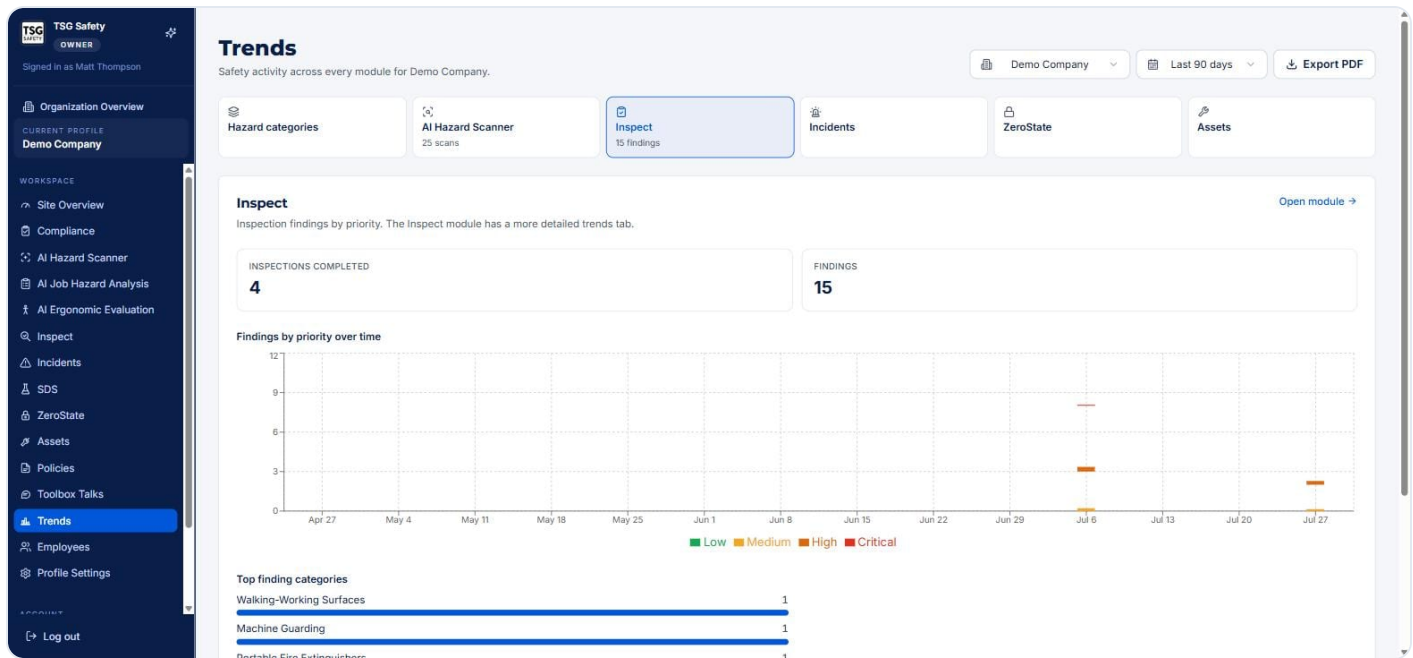


Hazard categories across sources. Each category is shown by where it was recorded - inspections in one colour, AI scans in the other - so you see the whole footprint of a hazard, not just one module's slice.

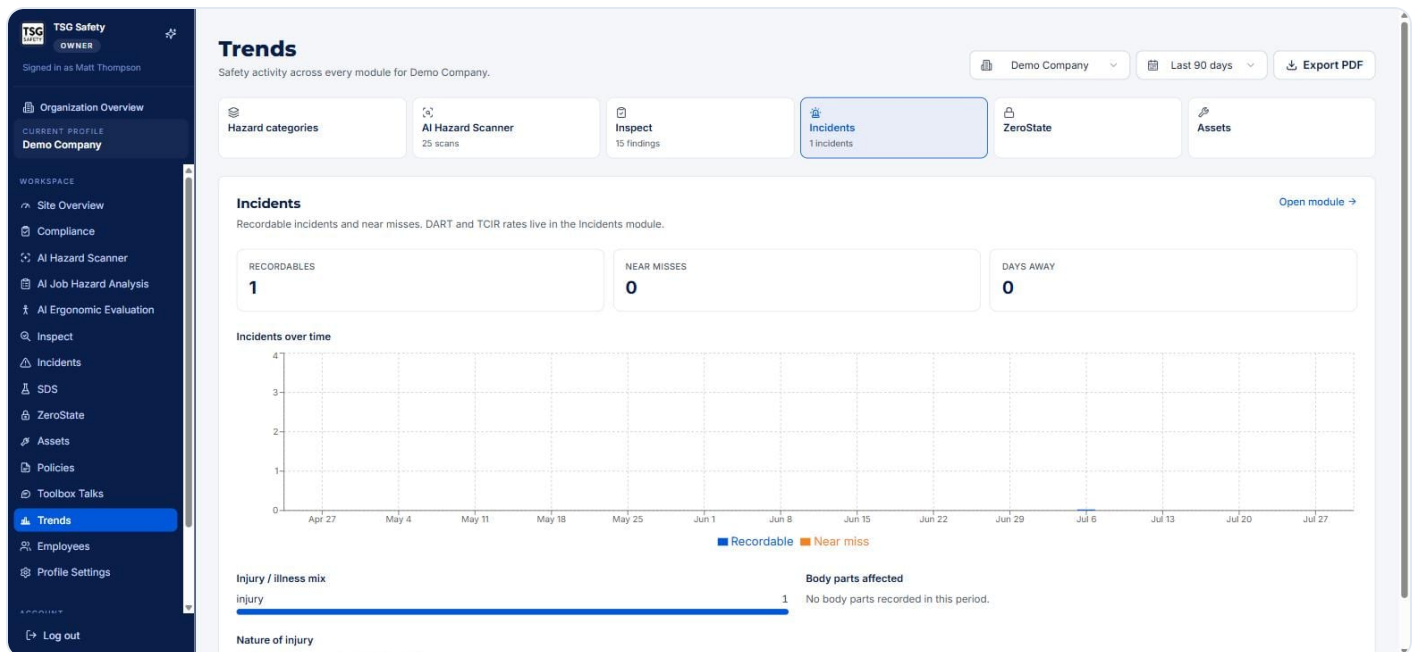
The categories at the top of this chart are your programme's real weak points. A hazard that shows up in both inspections and scans, again and again, is the one to spend training and capital on.

4 The per-module tabs

The tabs across the top - AI Hazard Scanner, Inspect, Incidents, ZeroState, Assets - each open that module's trend view, with a count on the tab so you can see volume at a glance.



Inspect tab. Inspections completed and findings, findings by priority over time, and the top finding categories. **Open module** jumps to Inspect's own, more detailed trends tab.



Incidents tab. Recordables, near misses and days away, incidents over time, and the injury / illness mix. Your DART and TCIR rates live in the Incidents module itself.

OPEN MODULE FOR THE DEEP DIVE

Each tab is a summary. When a chart raises a question, the **Open module** link takes you to that module's fuller trends and the records behind them.

5 Making it useful

A trend only matters if it changes what you do. Two habits get the most out of this screen:

- **Compare windows.** Set the date range to this quarter, then last quarter. A hazard category that is shrinking says your fixes are working; one that is flat or growing says they are not.
- **Export for the record.** Use **Export PDF** to capture the view for a safety-committee meeting - it turns "I think things are improving" into a chart everyone can see.

6 Troubleshooting

SYMPTOM	CAUSE AND FIX
A chart is empty	No data in the selected date range. Widen the range, or confirm the module has records for this site.
The numbers look low	Check the date range - a short window shows less. It is the pattern over time, not the raw count, that matters.
I need the detail behind a chart	Use Open module on that tab to see the fuller trends and the underlying records.
This is the wrong site	Change the profile selector top-right - Trends shows one site at a time.
I need to share this	Use Export PDF to save the current view as a report.

ShieldSphere Trends – User Guide. Published at shieldspheresafety.com/guides/trends-user. Screens are illustrative; the written steps are what to follow if the two ever disagree.